



# SEJONG UNIVERSITY

## Undergraduate Online Application Guide

**One Stop Service Center**





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# Getting Started



SEJONG UNIVERSITY  
ONESTOP SERVICE CENTER

Login Sejong

**Undergraduate** Graduate Exchange Program Korean Language Course

A global prestigious university leading the era of creative convergence

# Undergraduate

Undergraduate  
**APPLY NOW**

Departments Admission Timeline & Guide Scholarship Guide Announcement Application Results & Tuition Payment Payment Verification and Certificate of Admission

Click on Login

<https://sos.sejong.ac.kr/eng/index.do>



# Login



A global prestigious university  
leading the era of creative convergence

Sejong University OneStop Service Center

## LOGIN

OneStop Service Center

Please enter your ID.

Please enter your password.

Remember ID

**LOGIN**

[Create a new account](#) | [Forgot password?](#)



## Membership Information Agreement

- When signing up, please make sure to review the Privacy Policy and Membership Information Agreement, and check the agreement box to proceed.
- Member information includes basic information (required) and additional input information. Basic information must be entered.
- In order to protect personal information, Sejong University OneStop Support Center only collects necessary information and securely manages important information (such as contact information) through encryption.

I agree.

## My Information

ID\*

ID

Password\*

Password

Confirm Password

Name\*

Name

E-mail\*

E-mail **Send Verification Code**

Verification code

**Sign up**

Check on 'I agree' to register and fill out the information  
Please make sure to remember your ID and password

## My Information

ID\*

Password\*

Name\*

E-mail\*

Send Verification Code

Sign up

**1. Choose ID**

**2. Choose Password**

(Must include the following)

English letters, numbers, and special characters

**3. Enter password again**

**4. Full Name**

**5. Type E-mail**

**6. Press 'Send Verification Code'**

**7. Type in the verification code**

**8. Press 'Sign up'**

# Login



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Sejong University OneStop Service Center

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Login to your account

# Guidelines



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⚠ Please make sure to read the **Admission Guidelines** *thoroughly* and prepare *accordingly*

# Guidelines



Home > International Admission > Undergraduate > Admissions

## Admissions

### Admissions Process

### Admissions Timeline

Procedure	Timeline		Notice
	1st Round	2nd Round	
1. Online Application & Submitting Documents	Mon, Sep 08 ~ Fri, Sep 19, 2025 (5:00PM)	Mon, Oct 27 ~ Mon, Nov 10, 2025 (5:00PM)	<ul style="list-style-type: none"> <li>Online Application : Sejong One Stop Service Center Website (<a href="https://sos.sejong.ac.kr">sos.sejong.ac.kr</a> &gt;)</li> <li>Submitted documents must arrive at Sejong University's One StopService Center (admissions team) by the fixed deadline.</li> <li>Any submission of documents after the deadline will automatically be canceled.</li> <li>You must complete the online application (including payment of application fees) before submitting the documents.</li> <li>Submitted documents cannot be returned regardless of reason.</li> <li>If necessary, there may be a request for an online pre-screening interview.</li> </ul>
2. Evaluation by Department	Mon, Oct 20 ~ Wed, Oct 22, 2025	Wed, Dec 03 ~ Fri, Dec 05, 2025	<ul style="list-style-type: none"> <li>The contents of the examination will not be disclosed except for the final decision (admitted/not admitted).</li> <li>How to check Please log into <a href="https://sos.sejong.ac.kr">sos.sejong.ac.kr</a> &gt; to see the admission results.</li> <li>Please carefully review the Notification of Acceptance &amp; Enrollment Information and complete all necessary procedures to finalize your enrollment.</li> </ul>
3. Admission Decisions (provisional)	Thu, Nov 06, 2025 (5:00PM)	Thu, Dec 18, 2025 (5:00PM)	
4. Tuition Payment	Mon, Nov 10 ~ Fri, Nov 14, 2025 (4:00PM)	Mon, Dec 22 ~ Fri, Dec 26, 2025 (4:00PM)	<ul style="list-style-type: none"> <li>The payment must be confirmed by the deadline for each round of tuition fees by Sejong University.</li> <li>Even if you submit an overseas remittance confirmation sheet during the payment period, if the amount has not arrived by the deadline, it will be considered unregistered.</li> </ul>
5. Issuance of Certificate of Admission	From Fri, Dec 12, 2025	From Fri, Jan 16, 2026	<ul style="list-style-type: none"> <li>Inquiries asking if the certificates can be issued faster cannot be answered.</li> <li>For those whose passport has been updated, please send your updated passport information in advance.</li> </ul>

※ The admission timeline is subject to change. If a change is made, it will be announced at the website([sos.sejong.ac.kr](https://sos.sejong.ac.kr)) .  
 ※ All schedules are based on Korean Standard Time (KST).  
 ※ If any of the required documents are incomplete or unsatisfactory, you will be disqualified for the admission.  
 ※ Any issues arising as a result of visa refusal will be solely the responsibility of the applicant.  
 ※ Students in the Sejong Prep Course should apply for the second round.

Scroll Down



Guidelines available in 3 languages

## Admission Guide

Download Admission Guide (ENG)    모집요강 다운로드 (KOR)    下载招生简章 (CHN)    Apply Now

### Index

- View All
- Admission Timeline
- Application Procedure
- Departments and Majors
- Application Fee and Tuition
- Eligibility and Qualifications
- Required Documents
- Important Notes for Applicants
- Scholarship
- Dormitory for International Students
- FAQ
- Appendix

## Undergraduate Admission Guide for International Students Spring 2026

# Admission Timeline



# How to Apply

# Apply



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**Undergraduate**

Undergraduate  
**APPLY NOW**

Departments Admission Timeline & Guide Scholarship Guide Announcement Application Results & Tuition Payment Payment Verification and Certificate of Admission

1. Select Undergraduate

2. Click 'Apply Now'

# Apply



Home > International Admission > Undergraduate > Apply

Language

KOR



ENG

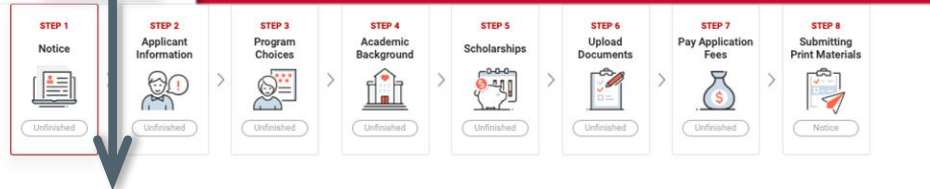
CHN



## Apply

Intake	Admission for Apply	Round	Deadline	Application
Spring2026	Undergraduate Admission for International Students(Spring 2026) 1st Round	1	2025-09-19 17:00 (KST)	<a href="#">Apply Now</a>
Fall2025	Undergraduate Admission for International Student (Fall 2025) 2nd Round	2	2025-05-13 17:00 (KST)	
Fall2025	Undergraduate Admission for International Student (Fall 2025) 1st Round	1	2025-03-27 17:00 (KST)	
Spring2025	Undergraduate Admission for International Students(Spring 2025) 2nd Round	2	2024-11-08 17:00 (KST)	

Click 'Apply Now'



If you click "save as draft" while filling your application form, you can continue editing from "My Page - Applications".  
You can fill out your online application in any order you want (e.g. uploading documents before inputting applicant information)



Ensure your selection aligns with your application



Make sure to read the Notices carefully

### Notices for all applicants

#### Notices for online applications

Your online application is finished only when you have finished transferring the application fees.

Any information that is incorrect or has been neglected from the application is the responsibility of the applicant, and Sejong University will NOT be held responsible for such happenings.

※ All changes are final; you cannot change/cancel/refund your application after it has been submitted online.

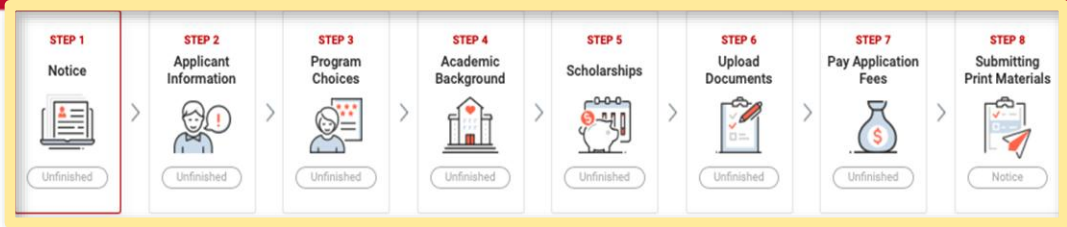
#### Notice for online applications

There can be penalties for any information left empty or filled with false information. Some examples include (1) Writing only part of your full name, (2) submitting an email address that you do NOT use, (3) ignoring spaces when writing your name, etc.

All personal and academic information must be written correctly without any mistakes. Such errors could lead to delays in getting a visa after admission. Such harms caused by incorrect/incomplete information will be the responsibility of the applicant.

#### Purposes for the collection and use of personal information

# Apply



If you click "save as draft" while filling your application form, you can continue editing from "My Page – Applications".  
You can fill out your online application in any order you want (e.g. uploading documents before inputting applicant information)

## Notices for all applicants

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### Purposes for the collection and use of personal information

**Step 1. Notices**

**Step 2. Applicant Information**

**Step 3. Program choices**

**Step 4. Academic Background**

**Step 5. Scholarships**

**Step 6. Upload Documents**

**Step 7. Pay Application Fees**

**Step 8. Submitting Print Materials**

# Step 1: Notices



## Privacy policy agreement

I agree to all the items below

### Consent to the collection and use of personal information

All information collected will only be used for the purposes of admission, and will not be used for any other purpose.  
Collected information  
- Mandatory information : Applicant information(name, social security/ alien registration number, address, phone number, mobile number, email, school information, etc.)  
- Optional information : Some of the information above may not be mandatory according to each institution  
Method of collecting information : Online applications  
Period of using information : During the admission process

I agree to the collection and use of personal identification information (social security numbers / alien registration numbers, etc.).

### Consent for Delegation of Personal Information Processing

We are collecting unique identification information (resident registration number, foreigner registration number, passport number) for the purpose of application submission and admission screening.  
The English name on the submitted passport can be used as the signature on the submitted documents.

I consent to the delegation of personal information processing.

### Consent to the collection and use of personal identification information

Your personal identification information(social security numbers/ alien registration numbers / passport numbers) will be collected and used for online applications and admissions.

I agree to the collection and use of personal identification information.

### Announcements for false applications

Filing your application with false information could fall under obstruction of business of criminal law, and could be punished accordingly.  
For any case of false information in application qualifications, admission and enrollment will automatically be cancelled.

I understand and agree to the announcements for false applications

### Consent to the Collection and Use of Personal Information for Career Survey and Statistical Purposes

To improve the quality of education and enhance support for students' career development, we may collect data on employment and academic progress during enrollment or after graduation and use it for statistical purposes.  
Personal information collected in this process will be used solely for compiling statistics, conducting research on employment and education, and establishing educational policies. All data disclosed externally will be anonymized to prevent identification of individuals.

I give my voluntary consent to the collection and use of my personally identifiable information in accordance with the stated purposes.

< Go Back

Save as Draft

Save and Continue >

Agree to the terms to continue

Click 'Save and Continue' to proceed



## Step 2: Applicant Information



Passport Number\*

If you do not have a passport, enter your national ID card number and upload your national ID card scanned file.

### Upload your

- **Passport: Upload the full first page, including the Machine-Readable Zone (MRZ) OR**
- **ID (both front and back sides) + proof of new passport application confirmation form**

# Step 2: Applicant Information



Location  Applicants in Korea  Applicants from abroad

Applicants in Korea : Students who still have remaining period on their Residence Card and are planning to change their VISA status in Korea.  
Applicants from abroad : Students who are applying from their home country and get their VISA reissued in their home country.

Do you have a Alien Registration Number  YES  NO

If you are applying for an alien registration card, please enter 6 digits of birth date(yymmdd) in the first blank and 0000000 in the second blank.

Visa Type\*

Country of Birth\*

Nationality\*

Korean Ethnicity\*  YES  NO

Address\* Postal Code   
 (0 /Up to 150 bytes can be entered (including spaces (0.5 characters))

**Only for applicants who already have an ARC**

**Fill according to passport**

## Step 2: Applicant Information



E-mail address\*

※All announcements will be sent via email. Please input your correct email address, and check for announcements often.

It is difficult to change your email address after submitting your application.

After admission, all important documents will be sent to the registered email, and missing such emails could result in a delay for your visa application.

All harms caused by inputting the wrong email address is the responsibility of the applicant.

※For Chinese applicants, please use email address OTHER THAN qq.com.

- Please be aware that email is the primary method of communication with the admissions team
- You are responsible for ensuring your email address is entered correctly and for regularly checking your inbox
- Any issues or disadvantages resulting from an incorrect email or failure to check your inbox are your responsibility



## Step 2: Applicant Information



Contact Information*	Select	Contact Information
Emergency Contact Information*	Select	Emergency Contact Inform:

**Personal Contact: Your own contact details**

**Emergency Contact: Someone who can be reached immediately in urgent situations**

Parents' Passports/ID PDF*	Parents' Passports	Search
----------------------------	--------------------	--------

※ When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

**Both parents Passport:**

**Upload the full first page, including the Machine-Readable Zone (MRZ) OR**

**ID (both front and back sides)**

**\* Please upload any required notarized translations, notarizations, or apostilles**

## Step 2: Applicant Information



### Family Relationship Certificate or Birth Certificate

**⚠️ \* Notary translation must be included in the uploaded file**

Family Relation Certificate\*

Family Relation Certificate

Search

- ※ When uploading your documents, please include the notary translation.
- ※ In the case of divorce, single-parent families, etc., the nationality of both parents must be confirmed by the certificate of divorce, single mother certificate, death certificate, marriage certificate, etc.
- ※ Applicants who do not have sufficient proof of family relationship with family relationship certificates due to divorce or death should submit additional documents such as divorce /death/marriage/single-parent certificates.

ID Picture\*



※ **Photo upload criteria**

- Size : within 50KB, 130x150 pixel
- It will be used for school records and student ID photo after admission.

Search

**Please upload your photo that meets the official ID photo requirements**

## Step 2: Applicant Information



**Agency Information**

Agency Name	<input type="text" value="Agency Name"/>
Agency Email	<input type="text" value="Agency Email"/>
Agency Contact info	<input type="text" value="Select"/> <input type="text" value="Agency Contact info"/>

[< Go Back](#) [Save as Draft](#) [Save and Continue >](#)

**If applying through an agency, complete this section. Otherwise, leave it blank. Please make sure to double check your information**

**Click 'Save and Continue' to proceed to Step 3**

## Step 3: Choose Program



Admission*	<input type="radio"/> Undergraduate Admission for International Students
	<input type="radio"/> Sejong Prep Course Completion
Application Type*	<input type="radio"/> Undergraduate Freshman
	<input type="radio"/> Undergraduate Transfer
Department*	<input type="text" value="Select"/>
Track*	<input type="radio"/> Korean <input type="radio"/> English

 Please make sure that you have selected the options that in line with your application

# Step 3: Choose Program



## EXAMPLE

### Undergraduate Freshman Applicants:

**Undergraduate Admission for International Students > Undergraduate Freshman > Choose your department > Choose your language track and requirements**

Admission*	<input checked="" type="radio"/> Undergraduate Admission for International Students <input type="radio"/> Sejong Prep Course Completion
Application Type*	<input checked="" type="radio"/> Undergraduate Freshman <input type="radio"/> Undergraduate Transfer
Department*	<input type="text" value=""/>
Track*	<input type="radio"/> Korean <input type="radio"/> English
Language Requirements*	<input type="radio"/> Nationally Recognized English Proficiency Test Score Holder <input type="radio"/> Applicants from Countries where English is their Mother Tongues such as the United States <input type="radio"/> Applicants from Countries where English is one of their Official Languages such as Hong Kong

# Step 3: Choose Program



EXAMPLE

## Undergraduate Transfer Applicants:

**Undergraduate Admission for International Students > Undergraduate Transfer > Choose your department > Choose your language track and requirements**

Admission*	<input checked="" type="radio"/> Undergraduate Admission for International Students
	<input type="radio"/> Sejong Prep Course Completion
Application Type*	<input type="radio"/> Undergraduate Freshman
	<input checked="" type="radio"/> Undergraduate Transfer
Department*	<input type="text" value=""/>
Track*	<input type="radio"/> Korean <input type="radio"/> English
Language Requirements*	<input type="radio"/> Applicants who meets required minimum TOPIK score
	<input type="radio"/> Sejong Korean Language Program Completion
	<input type="radio"/> Applicants with Sejong TOPIK
	<input type="radio"/> Applicants who Passed Preliminary Assessment
	<small>*Preliminary Admission Acceptance Certificate Holders Only</small>



**\* Transfer students are not eligible for Freshman Scholarships**

# Step 3: Choose Program – English Track



**Language Requirements\***

Nationally Recognized English Proficiency Test Score Holder

Applicants from Countries where English is their Mother Tongues such as the United States

Applicants from Countries where English is one of their Official Languages such as Hong Kong

---

**Language Test\***

TOFEL(IBT)     NEW TEPS     IELTS

Score

---

**Date of Examination\***

---

**Language Requirements\***

Nationally Recognized English Proficiency Test Score Holder

Applicants from Countries where English is their Mother Tongues such as the United States

Applicants from Countries where English is one of their Official Languages such as Hong Kong

---

**Track\***

Korean     English

---

**Language Requirements\***

Nationally Recognized English Proficiency Test Score Holder

Applicants from Countries where English is their Mother Tongues such as the United States

Applicants from Countries where English is one of their Official Languages such as Hong Kong

※ Please upload your Certificate of Medium Language.  
※ When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

**Choose the type of requirement**

**This option is available only to students from countries where English is the official language**

**This option is available only to students from countries where English is one of the official languages**

**\* ‘Certificate of Medium Language’ must be submitted**

## Step 3: Choose Program – Korean Track



**Language Requirements\***

Nationally Recognized English Proficiency Test Score Holder

Applicants from Countries where English is their Mother Tongues such as the United States

Applicants from Countries where English is one of their Official Languages such as Hong Kong

---

**Language Test\***

TOFEL(IBT)       NEW TEPS       IELTS

Score

---

**Date of Examination\***



Please select the option that is in line with your application and make sure that you have entered the details correctly



# Step 3: Choose Program – Korean Track



Language Requirements\*

- Applicants who meets required minimum TOPIK score
- Sejong Korean Language Program Completion
- Applicants for Preliminary Assessment
- Applicants with Sejong TOPIK
- Applicants who Passed Preliminary Assessment  
\*Preliminary Admission Acceptance Certificate Holders Only
- Sejong Prep Course Completion

Completed Level\*

**Sejong Language Program:**  
- Enter your completed level below  
- Recommendation letter from the Dean of Sejong Language Center is required

Language Requirements\*

- Applicants who meets required minimum TOPIK score
- Sejong Korean Language Program Completion
- Applicants for Preliminary Assessment
- Applicants with Sejong TOPIK
- Applicants who Passed Preliminary Assessment  
\*Preliminary Admission Acceptance Certificate Holders Only
- Sejong Prep Course Completion

Level Achieved\*

Date of Examination\*

**Applying with Sejong TOPIK:**  
Enter your achieved level and date of examination

# Step 3: Choose Program



Language Requirements\*

Applicants who meets required minimum TOPIK score

Sejong Korean Language Program Completion

Applicants for Preliminary Assessment

Applicants with Sejong TOPIK

Applicants who Passed Preliminary Assessment  
\*Preliminary Admission Acceptance Certificate Holders Only

Sejong Prep Course Completion

Date of Examination\*

yyyy.mm.dd

Language Requirements \*

TOPIK  Sejong TOPIK

Preliminary Acceptance Application Number\*

Preliminary Acceptance Applicati

Preliminary Admission Acceptance Certificate\*

Acceptance Notification

**Admitted students from the 2025 preliminary admissions (semesters 1 & 2) can reapply to the same department under the 'previous preliminary admission process' qualification if they meet the requirements**

## [Precautions for Preliminary Admission]

- Students who were admitted to the preliminary admission process for the first and second semesters of 2024 can **apply for the same department** under the "previous preliminary admission process application" qualification, provided that they meet the following necessary requirements.
  - ① Korean Language Course Completion: Students must complete at least one semester of the Korean language course offered by Sejong University's International Education Institute within two years after passing the preliminary admission.
  - ② Language Proficiency Test: Students must acquire the required TOPIK or Sejong TOPIK score for their desired department.
- To finalize admission, please submit the following documents in person or by mail after completing the online application and paying the application fee: (1) the completed application form, (2) the original certificate from the International Education Institute, your TOPIK or Sejong TOPIK score report, and (3) your provisional admission notice.
- While your submitted application documents during preliminary admission will be carried over, additional documents like an updated deposit certificate, a final high school diploma, and transcript of grades may be required for visa processing or other purposes. Please note that failure to provide these documents when requested could result in the cancellation of your admission.
- Applicants who applied for preliminary admission more than two years ago will need to submit a new application, as their academic documents will no longer be valid.

**\* Refer to the Admission Guidelines, page 7 for details**

# Step 4: Academic Background



## Elementary School Information

Add +

School Name \*

School Name

Country Where School is Located \*

Select

Continent

City Where School is Located \*

City Where School is Located

Period of Enrollment \*

yyyy.mm.dd



~

yyyy.mm.dd



## Middle School Information

Add +

School Name \*

School Name

Country Where School is Located \*

Select

Continent

City Where School is Located \*

City Where School is Located

Period of Enrollment \*

yyyy.mm.dd



~

yyyy.mm.dd



**Make sure that your enrollment periods does not overlap**

**If you attended more than two elementary, middle or high schools, click 'Add'**

# Step 4: Academic Background



**High School Information** Add +

School Name\*

Country Where School is Located\*

Type of School\*

City Where School is Located\*

Registered Status\*

Period of Enrollment\*  ~

Academic Transcript for ALL Years of Enrollment(PDF)\*      
\* When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

Graduation Certificate (PDF)\*      
\* When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

High School Information\*

Contact Info

E-mail

High School Address\*   (0 /Up to 150 bytes can be entered (including spaces (0.5 characters))

\*For institutions outside of Korea, please write the address in English. A form of [Agreement for Verification of Academic Record] will be sent.

**Make sure that your enrollment periods does not overlap**

**Graduation Certificate OR  
A Certificate of Expected Graduation**

**If your school does not have a  
official homepage,  
you may enter a placeholder  
Example: www.0000.com**

# Step 4: Academic Background



**Total Period of Enrollment**

Total Period of Enrollment  Years  Months

[Go Back](#) [Save as Draft](#) [Save and Continue](#)

Click to proceed to Step 5

**⚠ You MUST ensure that all enrollment dates are entered correctly and do not overlap**

# Step 5: Scholarships



Completing Sejong University's Korean Language Program

Certificate of Completion

※ When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

---

Completing the Sejong Prep Course

Certificate of Completion

※ When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

Student ID #

---

Preliminarily accepted applicants

Certificate of Completion

※ When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

---

Students from a country that uses English as its only official language such as the United States

Passport PDF

※ When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

---

Applicants who meet TOPIK requirements

Test Score Certificates

※ When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

---

Applicants with scores for internationally accredited English proficiency examinations

Test Score Certificates

※ When uploading your documents, please include the notary translation, the notarization from the Korean Consulate, Apostille, etc.

Type

Choose the scholarship eligible for you and upload the appropriate file

## Notices for maximum caps for scholarships

I confirm that upon admission into Sejong University, the scholarships received from all institutions in/out of Sejong University(including government scholarships) does NOT exceed the tuition fees for my admission intake in Sejong University. If there is a excess amount of scholarships received, I will return the scholarships received from Sejong University. If there is a case when I have been confirmed to have received an amount of scholarships exceeding Sejong University's tuition fees for my intake during my enrollment, I will have to immediately return the scholarships received from Sejong University, and may gain penalties in receiving further scholarships from Sejong University in the future.

I agree

Check 'I agree' to proceed to Step 6

# Step 6: Upload Documents



Supplementary Documents (e.g. any awards, certificate of completion etc.)

Other Documents URL

Language Proficiency Test Score\*      
\* Please upload your language proficiency test. If you do not have a language test score, please upload alternative documents according to your eligibility.  
Example 1: Certificate of language class enrollment  
2: A document that you were educated in English(for applicants from Singapore..etc)  
3: TOPIK test application status

Letter(s) of Recommendation

Verification of Deposit/ Certificate for a full(100%) Scholarship \*    
\* This CANNOT be replaced with a Certificate of a full(100%) Student Loan

Study Plan\*

**Precautions for Application**

I agree to all of the terms below(check all)

I will input an email address that I use often, and will check my messages frequently

I understand that it is difficult to change the registered email address after application.

Please upload your letters of recommendation here, including the one from the Dean of Sejong Language Center

The scanned uploaded \* verification of deposit and \*\* the actual original submitted copy (via post) must match

Download and fill out the study plan And upload the form

Check the box to proceed


# Step 6: Upload Documents



### Confirm Application Form

Application Fee Registration

Admission	Undergraduate Admission for International Student (Fall 2025) 2nd Round	Intake
Application Type	Department	
Applicant Name		



### Pay Application Fees

Payment will be made at Flywire(www.flywire.com)

[Pay Application Fees →](#)

**Please make sure to thoroughly check all of your information**

**Proceed to payment**



**\* Please note that once payment is finished, no further changes can be made**  
**\*\* Ensure all information is thoroughly reviewed and verified before proceeding**



# Final Steps

# Step 7: Pay Application Fees



Your payment

Sejong University - Application Fees receives

₩

Amount will be formatted in the destination currency, in this case South Korean Won. i.e. 10,000.00 for ten thousand KRW.

The payment will come from

▼

Next →

Please select your country or region and check the application fee

# Step 7: Pay Application Fees



### Select your preferred payment method

**Please Note**  
Your bank, credit card or payment provider may have limits on the amount you can transfer in one transaction and in one day. If you are unable to transfer all the funds in one attempt, you can consult this article for more information.

**FAST & MOST POPULAR**

UnionPay debit card in Select

Supports:

Important info ▾

UnionPay credit card in Select

Important info ▾

Visa Credit/Debit in Select

Supports: **VISA**

Mastercard Debit/Credit in Select

Supports:

Note: Amounts displayed include our fees

← Previous Next →

**Flywire will automatically display payment options and your local currency rate based on your country selection**

**Please choose your preferred payment method**

### Payer information

**Please provide the details of the person whose card/bank account will be used to pay.**

(\*) required field

Email \*  First name \*

Middle name  Family name \*

Address 1 \*  Address 2

City \*  State / Province / Region

Zip code / Postal Code   Phone number \*

Receive text notifications on your payment status

I would like to receive emails from Flywire about future discounts, promotions and offers

I have read, understand, and agree to the Flywire [Terms of Use and Privacy Policy](#)

← Previous Next →

# Step 7: Pay Application Fees



## Payer information

Please provide the details of the person whose card/bank account will be used to pay.

(\*) required field

Email \*

First name \*

Middle name

Family name \*

Address 1 \*

Address 2

City \*

State / Province / Region

Zip code / Postal Code

Phone number \*

Receive text notifications on your payment status

I would like to receive emails from Flywire about future discounts, promotions and offers

I have read, understand, and agree to the Flywire Terms of Use and Privacy Policy

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Please enter the details

Agree to the terms by checking the box

# Step 7: Pay Application Fees



### Review and confirm payment information

**Payment information** You will send

Sejong University - Application Fees will receive

Discount code ⓘ

Enter discount code (Optional)

Country or region

---

**Payment method** You selected

---

**Payer information**

First name	Middle name
Family name	Address 1
Address 2	City
State / Province / Region	Zip code / Postal Code
Country	Phone number
Email	

---

**Student Information**

Student ID	Date of Birth
Intake Year	Season
Student First Name	Student Last Name
Student Email Address	

**⚠ Please review the information before finalizing the payment**

**To make edits, click 'Previous'**

# Step 7: Pay Application Fees

A screenshot of the Flywire payment interface. At the top, it shows 'Inclusive of our fees' and a progress bar. Below that, it says 'You send' and 'Sejong University - Application Fees receives'. A 'flywire' logo is centered between the two parties. A red box highlights the 'PAYMENT PENDING' status and the 'Payment ID:' field, with a blue arrow pointing from the text on the right towards it. The 'Payment details' section includes a phone number field with a red border and an exclamation mark, a card number field, and a large blue 'PAY' button. On the right side, there are options to 'Add this payment to your Flywire account', 'Log in or Sign up to manage your payment', 'Edit payment details', 'SMS notifications', 'Cancel payment', and 'Download payment receipt'. At the bottom, there is a 'Share your payment details' section with a 'Share' button.









**Please check your**  
**- Payment ID**  
**- Flywire Payment status**

**Review and submit your payment through  
Flywire by following the payment instructions**

# Step 8: Submitting Print Materials



Print Documents

 <b>* Qualification Review Request Form</b> Qualification Review Request Form for Int'l Students  Print	 <b>** Completed Application Form</b> Print and Submit Application Form  Print	 <b>Receipt of Application</b> Print the Receipt of Application  Print	 <b>Envelope Cover</b> Generate of the Envelope Cover  Print
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**Must be printed for submission:**

**\* Qualification Review Request Form and \*\* Completed Application Form**

**'Application Receipt' is for applicant's reference**

**Please use the 'Envelope Cover' to mail the documents**



# THANK YOU

Contact us at  
[intadmission@sejong.ac.kr](mailto:intadmission@sejong.ac.kr)

